



G M A A

Greater Montreal Athletic Association – 5925 Monkland Ave, Suite 101, H4A 1G7

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**To:** SAC Reps  
**From:** Amanda Maks, Hughanna Gaw & Alexandra Eldon  
**Date:** Wednesday, August 28th, 2019  
**Time:** 1:30pm – Light lunch will be served at 1pm  
**Place:** English Montreal School Board  
 6000 Fielding Ave – William Dawson

## AGENDA

- 100 Additions to and approval of Agenda**
- 406 Softball and Flag Football Scheduling Meetings**
- 407 Football Flags**
- 408 Soccer Referee Pre-Season Meeting**

Moved: Max – LCC.

Seconded: Matt – BIAL

Unanimous

### **200 2019-20**

#### **201 Calendar**

Each school has two copies of the calendar in their packages. The calendar includes all of the important events and deadlines for the year. If there are changes made through the course of the year, they will be posted on the website calendar in red.

#### **202 Entry deadlines / Pre-season meetings / Scheduling meetings – S1**

You will find a printed sheet in the packages with all the meeting dates, entry deadlines and pre-payments due. This is also posted on the website.

A reminder all team and player registrations will be done through S1 this year, there will be no paper registrations. If you are a new SAC rep and need access to your schools S1 please let us know asap and we will send you a link to create your log in. If you would like us to register your new students, please send us the completes list with all your new students and we will upload it to S1 for you.

Soccer and Volleyball registration close next Thursday, September 5th and Friday, September 6th.

#### **203 Age categories**

You will find a printed sheet in the packages with all the age categories. Please note that Rugby, Basketball and Hockey have different ages than the other sports. All player registration must be done on S1 prior to the teams first game. S1 will not allow you to register an over age student, when selecting your teams double check that the students fall in the proper age categories. Remember someone who is a midget in soccer may be a juvenile in basketball.

#### **204 Starting times/early dismissals**

No team is required to start a game before 3:45pm or after 4:30pm. If both teams agree to an earlier or later starting time, the game can be played at the agreed time. In term of referees, the later the starting time, the easier it is to get officials. Also, it is becoming more and more



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difficult to get early dismissals for students.

For indoor sports (basketball, indoor soccer, etc) especially, please do not schedule a home game before your school day is over. You should leave at least a 15-minute grace period between your final bell and your home game starting time to get organized for the game.

## **205 Pre-Payments**

Each school will be mailed a copy of their statement of account for the beginning of this school year. If you don't have one – it means your balance is at 0 and you're good to go. Our accountant is on vacation until Tuesday.

If you owe money, please get that into the office as soon as possible – we are not owed a lot of money this year, so that's great. For those school who owe money, if we do not have the balance before the fall season starts, you will not be permitted to participate. If unpaid balances are not paid, we will not permit your school to enter teams.

If you have a credit, please use it towards one of your first entries for this year. Simply send in a note on the invoice (using credit) and write a check for the difference. FYI: A credit shows up as a negative number on the statement.

Pre-season payments are listed on the sheet with entry deadlines. (same as we distributed in June)

This year since we are using S1 we will be sending out invoices to the SAC Reps after teams are registered and scheduled. We will try to combine as many teams as possible on the invoices to reduce the amount of work. Please send in your payment upon receipt of the invoice in order to help with our cash flow, which may become an issue this year.

## **206 Non-Member Schools & regular season/playoff travel**

Just for your information, each package has a letter to the principals of non-member schools explaining the travel rules for non-member, off-island and on-island schools. For the past few years, GMAA member schools are not required to travel to non-member schools for their games (off-island or on-island). They can choose to travel to the schools, but they are not required to do so. We will announce the non-member schools at the scheduling meetings, so people are aware. (HSBHS, KSS and WWHS are all GMAA member schools).

The only exception to this is in the Midget Hockey Cross-over with the RSEQ MTL league. We have agreed to travel to MTL schools to play some crossover games.

All playoff games will be at the home of the member school, regardless of their rank in the standings. If a non-member school is in first place, they would still have to travel to a GMAA member school in fourth place.

This letter is being sent to all non-member principals for their information.

## **207 Coaches Commitment Forms**

Please keep in mind that we only need one commitment form per coach per year with the



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exception of rugby we will need a new one with the coaches NCCP number. Online there is also a version where you can list several people on one form to cut down on the paper work. SAC reps can check on the GMAA website under the Forms Checklist section to see if their coaches have been sending in the appropriate forms. Each sport has a Forms Checklist on the site.

## **208 Sportsmanship / Communication**

As most of you already know, Sportsmanship is a major focus for G.M.A.A. Each year we honour the top schools, teams and students who conduct themselves with pride as good sports.

There is also a letter from the office in your packages to all coaches and referees in the association concerning communication between coaches and officials. Please make copies and send it to all your coaches. We will make sure each official in the association also receives a copy. It will also be posted on the website. It is basically to encourage open communication between the officials and coaches.

## **209 Handbook Revisions / June minutes**

### **Reminder of Some of the Motions Passed in June**

#### **Bantam Soccer Eligibility - Division 4.2: No AA or AAA players**

AA and AAA Requirements

Girls & Boys: D3: Unlimited AA and AAA players are permitted per game

D4.1: No (0) AAA players and an unlimited number of AA players per game

Bantam D4.2: No (0) AA or AAA players are permitted

Midget & Juvenile D4.2: A maximum of five (5) AA players per game (no AAA)

#### **Golf Tournament - Addition of Best ball tournament**

#### **Cross Country – Electronic Timing is a go**

#### **Flag Football Playoff – Need regulation size field for all playoff games**

#### **Basketball – teams will be a proof of identification for all players if asked – ‘Bottin’**

#### **Basketball Eligibility:**

Circuit Girls League (and Bantam Boys) – Basketball Quebec

Motion that for 2019-2020 the Basketball Eligibility is:

Girls: D3 (top level): Unlimited Circuit players are permitted

D4.1 (middle level): A maximum of 1 Circuit player is permitted

D4.2 (lowest level): No (0) Circuit players are permitted

Boys: If the team has a ranking of AA or AAA that will be used to determine player eligibility.

D3 (top level): Unlimited AA, AAA or Circuit players are permitted

D4.1 (middle level): 1 AAA or Circuit player + unlimited AA players are permitted

D4.2 (lowest level): 1 AA player is permitted (no AAA or Circuit players)

## **210 Division Names**

As mentioned previously, we have had to adjust the labels of our leagues (again). The highest level of GMAA competition will be Division 3.



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The old GMAA D2 is now GMAA D3

The old GMAA D3 is now GMAA D4 Level 1

The old GMAA D4 is now GMAA D4 Level 2

We have tried to adjust things in the handbooks, forms, calendar, etc, but we may have missed things. Please let us know if you spot us using the wrong division labels. This changes nothing for our eligibility requirements or leagues, the only things that change are the names of the leagues. GMAA Division 3 is the highest level of Regional competition permitted.

### **300 Procedures**

#### **301 S1**

It is the responsibility of the host team to input the score of the game on S1 **the night of the game** (Log into S1 and follow the steps indicated on the dashboard) and to upload the score sheet within 72hrs. All score sheets must be signed by the staff member responsible for the team, as well as the therapist for rugby and lacrosse. To double check that we have received your score and score sheet, log into S1, if a game still appears on your dashboard, it means that all the steps have not been completed. For any score or scoresheets that is not submitted by the deadline there is a 10\$ fine to the host school.

This year we are changing the setting to allow both schools access to the score sheet once it has been uploaded.

#### **302 Schedule Changes**

To avoid multiple schedule changes please send your coaches to the scheduling meetings with all the school conflicts (gym schedule, other teams' schedules, grad rehearsal, plays). Once the schedule is posted there is a 5-day grace period when changes can be made. After that each change will carry a \$10.00 fine, unless dues to an emergency. All changes must be agreed to by both coaches and submitted to the office no later than noon of the school day prior to the scheduled start. Any changes after noon the day prior will carry the 10\$ charge as well as the charge for the referee(s). If a change cannot be agreed on, the scheduled game time will stand.

For playoffs, the games will be played on their scheduled dates. Playoff dates will be set as early as possible after the schedule is posted. Teams must make themselves available to play or the games will be defaulted. The only accepted reasons for changing a game are:

- 1) Spring Break**
- 2) Ped Days**
- 3) Religious Holidays**
- 4) A school-sanctioned, grade-wide, overnight or out of town activity**
- 5) Parent/Teacher Interviews**
- 6) When the coach has a conflict with another GMAA playoff game on the same date**

No other conflicts will be accepted. Game times may be adjusted if they are agreed upon by both schools. If a time cannot be agreed upon, the original time stands.

#### **303 No home field**

Schools with no home field could be asked to cover the cost of the additional rental fees. A school is not obliged to host someone that does not have a field a second time. In this case,



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it will be the responsibility of that school to find a neutral site.

### **304 SAC Responsibilities**

The SAC guidelines were distributed. Please refer to it carefully and be sure that you follow the procedures outlined. You are responsible for making sure that all staff forms, team and play registrations are submitted on time. You are expected the ensuring that there is one person per team at all scheduling meetings and that they are prepared for the meeting. Ie. They have a pen and school calendar, including any conflicts dates and times You also need to check the posted schedules for all of your schools' teams to ensure that there are no conflicts (home volleyball and basketball scheduled on the same day etc.).

As the SAC rep you are the main contact between your school and the rest of the GMAA. We ask that you be available for any issues that arise at your school with your coaches or students. Everyone has been given a SAC REP info sheet, please fill it out and return it at the end of the meeting. Once the SAC Rep list is updated for this year, it will be sent out to all schools.

### **305 Website updates / Revamp**

This year we decided not to print each school's page on our website, so please go take a look at your webpage on our website and email us any changes that need to be made. Ex: New Principal, Fax numbers, bus routes etc. Also make sure that we have the names and locations of all your home facilities.

Revamp - We are looking to redo our website, it was redone 13 years ago, so it's due time. If anyone has experience with web design or contacts (Including students), please send them our way.

### **306 Entry into Division 4 – guidelines**

There is a letter regarding guidelines for entry to Division 4 Level 1 (old GMAA D3) and Division 4 Level 2 (old GMAA D4) in your packages. This is a problem every year because teams that enter the lowest division should not be in the lowest division. This also applies for teams entering the middle division who should not be in the middle division. There have been far too many lopsided scores in past. You are responsible for making sure that your teams are in the correct division. Divisions 4.1 and 4.2 are for weaker inexperienced teams and should be participation leagues. Being competitive, not necessarily winning should be the main criteria for team entry.

If you have any issues and/or you are having difficulty deciding which league you would like to enter, contact the office and we will be more than happy to help you out with that.

Also, all the schools who won a D3 & D4 title or were a finalist in these divisions last year will be sent a letter. The letter mentions that we would like you to reevaluate these teams and possibly consider moving up a division.

### **307 Derogation procedure – Board of directors meets Sept 10<sup>th</sup>**

For a girl to play on a boys' team in the GMAA leagues a request must be made to the GMAA board of directors prior to that teams' first game.



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There is also a procedure in place for an age derogation. If a student is too old to play in an age category, but you would like that student to be able to 'play down' for a medical reason, the Board of Directors will discuss applications for derogation.

For your information (Fall Sports) the first Board of Director's meeting will be held on Tuesday, September 10<sup>th</sup>. Most meetings take place on the first Tuesday of the month. The Board of Directors will not discuss any derogations outside of their meetings. Please make sure any requests are in early so that students don't miss half to season waiting for the next board meeting.

The derogation process is outlined in the Governing Rules Section of the GMAA handbook for your reference.

### **308 Carry over suspensions / Sanctions**

Schools that appear to have suspensions that were not completed last year will have a letter emailed to them outlining the rest of the suspension. These carry over to this year into the next sport that student participates in. Please write the student's name on the scoresheet as serving their suspension.

Please be reminded that any student who plays multiple sports within the same season and receives a suspension **is not eligible for any GMAA activity until the suspension has been served in the sport it was received.** (This means that they could miss games in other sports as well until the suspension is served).

### **400 Various**

#### **401 RSEQ Report**

**Grants** - Grant Money was approved last year for a 3-year period, so the amount should be relatively stable this year.

**Negotiations with various sport federations** – the various protocols with sport federations haven't been signed yet. Once protocols are signed, some of the federation fees may be increasing this or next season. These fees are not reflected in the current budgeted costs but would be added on as a per team or per player fee. We will keep you updated on any developments with this issue.

### **De Facto Order & Rentree Sportif**

**De Facto**- The ordering period for De Facto has started, it runs from August 20<sup>th</sup> to October 1<sup>st</sup>. You can order your t-shirts directly off the website and can expect to receive your order by the end of November.

**Rentree Sportif**- The RSEQ is offering a program called "Rentree Sportif". The program is geared to grade 7 & 8 only, and has been developed to introduce these students a sport or multiple sports that are not in the Phys Ed curriculum already. Once registered the school will receive 17 different documents of different sports on how to introduce them to their cycle 1 Phys Ed classes. The school will also be put into a draw to win 1000\$ to put towards new equipment and can also win the opportunity to have someone come to their school to teach



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one of the sports.

The registration deadline is June 27<sup>th</sup>.

#### **402 Fall Championship Locations**

A couple of years ago it was decided that any school wishing to host a D3 championship let the office know, if multiple schools wish to host then we will select the best option.

Volleyball will be at Abbott and Soccer will be at Terra Cotta. With that being said, are there any volunteers for Division 3 Sports Championship hosts?

All Division 4 Championship games will be held at the home of the higher seeded team.

#### **403 Accident insurance**

Please INSIST that the parents of your athletes are covered for the costs due to accidents & injuries during GMAA games. The GMAA does not cover the cost of injuries i.e. physio/MRI/ambulances. We have been taken to court in the past over the coverage of such expenses, please remind your parents at the beginning of each season of the importance of accident insurance.

#### **404 Therapists**

Ensure that there is an athletic therapist following all of your contact sports. In rugby each team is required to have a therapist at all games, lacrosse the home team is required to supply a therapist for the game. If anyone is looking for a contact for Athletic Therapists to cover their events, contact the office for information. We can get you the information on the company that we use for all our events and they are exceptional; very knowledgeable and very professional.

#### **405 Halo Logo Contest**

You will find a handout in your package on the HALO logo contest, please make copies and hand them out to your students or post it in your schools.

It is not limited to student only; adults can also make submissions.

#### **406 Softball and Flag Football Scheduling Meetings**

Multiple schools have their curriculum night on Thursday, September 12<sup>th</sup>, the same day as the softball and flag football scheduling meetings. The start time will be moved from 4:00pm to 3:30pm to allow the coaches time to get back to the school afterwards.

#### **407 Flags**

Royal West Academy has extra regulation flags. If schools are interested contact Jeff Bateman, they are 1.00\$ a flag.

#### **408 Soccer Referee Pre-Season Meeting**

Our soccer referee assignor is looking for a class room and outdoor space to run a pre-season referee meeting. If your school would be able to accommodate this on either Saturday, September 7<sup>th</sup> or Sunday, September 8<sup>th</sup> please let us know.